

Sanborn Regional School District

Facilities Committee Minutes

Sanborn Regional High School, 17 Danville Road, Kingston, NH

November 6, 2019 – 3:45 PM

Committee: Jim Baker, Larry Heath, Jaime Fitzpatrick, Steve Riley, Matt Angell

Attendees:

Jim Baker, Committee Chair
Jamie Fitzpatrick, Committee Member
Matt Angell, Business Administrator

Call to Order:

Committee meeting began at 3:46 PM

Review of Minutes [September 4, 2019](#):

Larry Heath moved to approve the minutes, Jim Baker second, all in favor.

Response to Open Items:

Confirmation that the mesh camera is off the table, issue has ended. The tree in the parking lot has been removed.

Jamie Fitzpatrick questioned if there has been any activity with the possible sale of the seminary property. Matt Angell had nothing new to report.

September Monthly Reports:

[Trust & Revolving Funds Balance Summary - September](#)

Briefly reviewed the current fund balances and noted very little has changed since last month. Discussed a few upcoming rentals that will bring in revenue. The responsibilities of the Auditorium Manager position was discussed and the committee noted that their understanding of that position is that it would also be responsible for helping to bring in revenues from rentals. Reviewed the rental use of the athletic fields and gyms. Matt explained that most of the rentals are coming from small, local non-profits and are not generating revenue. He also briefly mentioned some of the programs he would like to see started to use idle facilities to generate revenue, such as evening adult sports leagues.

Select Architectural Services for Board Approval:

Matt Angell requested fee costs per project cost of each architect, as well as the experience they have in security. It appeared the security was a new topic for all of the firms, so may not help in differentiating them. Lavallee Brensinger Architects had a fee of about 7.65% of construction costs. Samyn D'Elia Architects is 5.8% of construction costs. CMK is 7% of construction costs. Matt noted that it would likely come down between Samyn D'Elia Architects & CMK Architects, leaning more toward CMK Architects. Jim Baker asked Matt Angell to go back to Samyn D'Elia Architects, CMK

Architects, & Cowan Goudreau Architects to let them know they are on the short list, but we are requesting more financial information.

[Banwell Architects](#)

[CMK Architects](#)

[Cowan Goudreau Architects](#)

[Dennis Mire - The Architects](#)

[Lavallee Brensinger Architects](#)

[Market Square Architects](#)

[PortOne Architects](#)

[RWH Architects](#)

[Samyn-D'Elia Architects](#)

Public Comments:

None

Jim Baker motioned to adjourn @ 5:11 PM, Larry Heath second, all in favor.